

**Bridgeton Public Charter School
Regular Board Meeting
March 21, 2023**

Convenes at 6:00pm in the Community Room at 790 E Commerce Ave, Bridgton NJ 08302

- I. CALLED TO ORDER
 - A. Call to Order by the Board President 6:02 PM
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
 - A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 1, 2022.
- III. PLEDGE OF ALLEGIANCE
 - A. Led by Ms. Charlotte Gould
- IV. ROLL CALL
 - A. Charlotte Gould, President -Present
Mark Dooley, Vice President- Present
Edith Johnson, Trustee- Present
Ivelisse McBride, Trustee-Absent
Nancy Bello, Trustee -Present
 - B. Also Present:
 - 1. Matthew Ackiewicz, CEO -Present
CCCSN Executive Director-Present
CCCSN Deputy Director- Present
Dennis Zakroff, Board Secretary/Business Administrator- Present
Christina Murphy, Treasurer- Present
Brian Caulford, Comptroller- Present
Dr. Valerie James, Principal -Present
- V. REVIEW OF AGENDA
 - A. Questions
- VI. OPEN TO PUBLIC (No public in attendance)
 - 1. The public may ask questions pertaining to agenda items only.
- VII. ADJOURNMENT OF WORK SESSION
 - A. Motion by Ms. Charlotte Gould and second by Ms. Nancy Bello to adjourn the work session at 6:03 PM.
 - B. ROLL CALL
 - Ms. Charlotte Gould -Yes
 - Mr. Mark Dooley- Yes
 - Ms. Edith Johnson -Yes
 - Ms. Nancy Bello – Yes

All were in favor and the motion carried
- VIII. CALLED TO ORDER
 - A. Regular meeting called to order by the Board President at 6:03 PM.
 - B. ROLL CALL
 - Ms. Charlotte Gould -Yes
 - Mr. Mark Dooley- Yes
 - Ms. Edith Johnson -Yes

Ms. Nancy Bello – Yes

All were in favor and the motion carried

IX. EXECUTIVE SESSION None

X. OPEN TO PUBLIC No public

XI. APPROVE MINUTES

A. Motion by Ms. Edith Johnson and second by Ms. Nancy Bello to approve the Minutes of the Regular meeting held on February 21, 2023.

B. ROLL CALL

Ms. Charlotte Gould -Yes

Mr. Mark Dooley- Yes

Ms. Edith Johnson -Yes

Ms. Nancy Bello – Yes

All were in favor and the motion carried

XII. OLD BUSINESS None

XIII. FINANCE

A. Motion by Ms. Edith Johnson and second by Ms. Nancy Bello to approve items 1 through 13 under Finance.

1. Recommend approval of line item transfers for the Month of February 2023. (Backup L-1)
2. Recommend the approval of the Board Secretary's Reports in February. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2023. The Treasurer's Report and the Secretary's Reports are in agreement for the month of February 2023. (Backup L-3)
4. Recommend approval of the February bills as attached in the amount of \$191,366.61 (Back-up L-4)
5. Recommend approval of the following payrolls (Backup L-5):
February 15, 2023 - \$55,929.73
February 28, 2023 - \$54,236.01
MARCH 15, 2023 - \$57,182.61
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend to approve the expense reclassification report for February 2023. (Back-up L-6)
8. Recommend to approve the License fee with CDK for the 2023-2024 school year. (Back-up L-7)
9. Recommend to approve the customized Energy Report with South Jersey Gas (Back-up L-8)
10. Recommend to accept and approve the Audit for the 2021-2022 School year (Back-up L-9, and see attached)

11. Recommend to accept and approve the Summary Audit Report for the 2021-2022 School year (Back-up L-9, and see attached)
12. Recommend to approve the annual contract with Progreen Property Solutions in the amount of \$10,500. (Back-up L-10)
13. Recommend to approve the proposal with CM3 for air side and ventilation repair in the amount of \$650,000.00 (Back-up L-11)

B. ROLL CALL

Ms. Charlotte Gould -Yes
Mr. Mark Dooley- Yes
Ms. Edith Johnson -Yes
Ms. Nancy Bello – Yes

All were in favor and the motion carried

XIV. POLICY UPDATES (NONE)

XV. PERSONNEL

- A. Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to approve items 1 and 2 under Personnel.
 1. Recommend approval of the staff list and salaries as listed for the 2022-2023 school year. (Back-up PER-1)
 2. Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2)

B. ROLL CALL

Ms. Charlotte Gould -Yes
Mr. Mark Dooley- Yes
Ms. Edith Johnson -Yes
Ms. Nancy Bello – Yes

All were in favor and the motion carried

XVI. FACILITIES (None)

XVII. SCHOOL OPERATIONS

- A. Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to accept the Principal's reports.
 1. Reports as presented by Dr. Valerie James.

B. ROLL CALL

Ms. Charlotte Gould -Yes
Mr. Mark Dooley- Yes
Ms. Edith Johnson -Yes
Ms. Nancy Bello – Yes

All were in favor and the motion carried

XVIII. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to accept the Executive Director's reports.
 1. Reports as presented by Mr. Matthew Ackiewicz.
Dr. Garcia moving ahead with the HVAC and New Boiler projects
Next year the school will be up for Charter Renewal
Mr. A. stated he met with Central Office and will have bi-monthly meeting going forward to work on plans for the upcoming school year.

Mr. Brian George, head of facilities will be working with Dr. James to create an outdoor classroom.

Hired Ms. Jennifer Hagan for Human Resource Coordinator and Recruiter for staff and students, she is working revising plans and process

There will be a bus for Bridgeton Public Charter School for the extended school year.

B. ROLL CALL

Ms. Charlotte Gould -Yes

Mr. Mark Dooley- Yes

Ms. Edith Johnson -Yes

Ms. Nancy Bello – Yes

All were in favor and the motion carried

XIX. ADJOURNMENT

A. Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to adjourn the meeting at 6:32 PM.

B. Next Meeting is on April 18, 2023

C. ROLL CALL

Ms. Charlotte Gould -Yes

Mr. Mark Dooley- Yes

Ms. Edith Johnson -Yes

Ms. Nancy Bello – Yes

All were in favor and the motion carried

Respectfully submitted

Dennis Zakroff

School Business Administrator/Board Secretary