

**Bridgeton Public Charter School
Regular Board Meeting
May 9, 2023**

Convenes at 6:00 p.m. in the Community Room at 790 E Commerce Ave, Bridgeton NJ 08302

I. CALLED TO ORDER

A. Call to Order by the Board President 6:04 PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 1, 2022.

III. PLEDGE OF ALLEGIANCE

A. Led by MS. Christina Murphy

IV. ROLL CALL

A. Charlotte Gould, President- Present
Mark Dooley, Vice President- Present (Late)
Edith Johnson, Trustee- Present
Ivelisse McBride, Trustee- Present
Nancy Bello, Trustee- Present

B. Also Present:

1. Matthew Ackiewicz, CEO- Present
CCCSN Executive Director- Present
CCCSN Deputy Director- Present
Dennis Zakroff, Board Secretary/Business Administrator- Present
Christina Murphy, Treasurer- Present
Brian Caulford, Comptroller- Present
Jennifer Hagan, HR Coordinator- Present
Dr. Valerie James, Principal- Present

V. REVIEW OF AGENDA

A. Questions

VI. OPEN TO PUBLIC

1. The public may ask questions pertaining to agenda items only.

VII. ADJOURNMENT OF WORK SESSION

A. Motion by Ms. Edith Johnson and second by Ms. Ivelisse McBride to adjourn the work session at 6:07 PM.

B. ROLL CALL

Ms. Charlotte Gould – Yes
Ms. Edith Johnson – Yes
Ms. Ivelisse McBride- Yes
Ms. Nancy Bello- Yes

All were in favor and the motion carried

VIII. CALLED TO ORDER

A. Regular meeting called to order by the Board President at 6:08 PM.

B. ROLL CALL

Ms. Charlotte Gould – Yes
Ms. Edith Johnson – Yes

Ms. Ivelisse McBride- Yes
Ms. Nancy Bello- Yes

All were in favor and the motion carried

IX. EXECUTIVE SESSION

X. OPEN TO PUBLIC

XI. APPROVE MINUTES

A. Motion by Ms. Edith Johnson and second by Ms. Ivelisse McBride to approve the Minutes of the Regular meeting held on April 18, 2023.

B. ROLL CALL

Ms. Charlotte Gould – Yes

Ms. Edith Johnson – Yes

Ms. Ivelisse McBride- Yes

Ms. Nancy Bello- Yes

All were in favor and the motion carried

XII. OLD BUSINESS

XIII. FINANCE

A. Motion by Ms. Ivelisse McBride and second by Ms. Edith Johnson to approve items 1 through 20 under Finance.

1. Recommend approval of line item transfers for the Month of April 2023. (Backup L-1)
2. Recommend the approval of the Board Secretary's Reports in April. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2023. The Treasurer's Report and the Secretary's Reports are in agreement for the month of April 2023. (Backup L-3)
4. Recommend approval of the April bills as attached in the amount of \$233,376.97 (Back-up L-4)
5. Recommend approval of the following payrolls (Backup L-5):
April 15,2023 -\$55,787.27
April 30, 2023 - \$56,140.21
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend to approve the expense reclassification report for April 2023. (Back-up L-6)
8. Recommend to approve to renew Millville Public Charter School's agreements to consolidate the school nutrition programs and act as the managing entity for food services for Vineland Public Charter School and Bridgeton Public Charter School in 2023-2024.
9. Recommend to approve the proposal with Salem County Special Services for Occupational Therapy for the 2023-2024 school year (Back-up L-7)
10. Recommend to approve the service agreement with Salem County Special Services School District for the 2023-2024 School Year (Back-up L-8)

11. Recommend to approve the proposal with Inspired Instruction in the amount of \$80,325 for 35 full days of AM/PM Coaching from September 2023-April 2024. (Back-up L-9)
12. Recommend to approve the proposal with CM3 in the amount of \$3,975 for repairs for 5 HP Cooling tower pumps. (Back-up L-10)
13. Recommend to approve the 2023-2024 contract rates with Southern Coastal. (Back-up L-11)
14. Recommend to approve the list of approved teachers for Summer Enrichment at \$25/hr (Back-up L-12)
15. Recommend to approve the quote with Marzano for the 2023-2024 school year for iObservation in the amount of \$3,628. (Back-up L-13)
16. Recommend to approve the proposal with Inspired Instruction in the amount of \$6,750 for PD Workshops. (Back-up L-14)
17. Recommend to approve the travel voucher for Jennifer Hagan in the amount of \$108.81. (Back-up L-15)
18. Recommend to approve the invoice for the Education Career Fair at Rider University in the amount of \$100. (Back-up L-16)
19. Recommend to approve the proposal with CM3 in the amount of \$3,150 to supply and install replacement reversing valve for heat pump. (Back-up L-17)
20. Recommend to approve the proposed invoice with Gateway Community Action Partnership for the 2023-2024 School Year in the amount of \$25,000 (Back-up L-18)

B. ROLL CALL

Ms. Charlotte Gould – Yes
 Mr. Mark Dooley -Yes
 Ms. Edith Johnson – Yes
 Ms. Ivelisse McBride- Yes
 Ms. Nancy Bello- Yes

All were in favor and the motion carried

XIV. POLICY UPDATES

A. Motion by Ms. Edith Johnson and second by Ms. Ivelisse McBride to approve item 1 under Policy.

1. Second Reading and adoption of Policy Alert #230 (Back-up POL-1)
 - P 0144 Board Member Orientation and Training (Revised)
 - P & R 2520 Instructional Supplies (M) (Revised)
 - P 3217 Use of Corporal Punishment (Revised)
 - P 4217 Use of Corporal Punishment (New)
 - P 5305 Health Services Personnel (M) (Revised)
 - P & R 5308 Student Health Records (M) (Revised)
 - P & R 5310 Health Services (M) (Revised)
 - P 6112 Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
 - R 6115.01 Federal Awards/Funds Internal Controls - Allowability of Costs (M) (New)
 - P 6115.04 Federal Funds - Duplication of Benefits (M) (New)
 - P 6311 Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
 - P 7440 School District Security (M) (Revised)
 - P 9100 Public Relations (Abolished)
 - P 9140 Citizens Advisory Committees (Revised)
 - R 9140 Citizens Advisory Committee (M) (Abolished)

B. ROLL CALL

Ms. Charlotte Gould – Yes
Mr. Mark Dooley -Yes
Ms. Edith Johnson – Yes
Ms. Ivelisse McBride- Yes
Ms. Nancy Bello- Yes

All were in favor and the motion carried

XV. PERSONNEL

- A. Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to approve items 1 through 3 under Personnel.
1. Recommend approval of the staff list and salaries as listed for the 2022-2023 school year. (Back-up PER-1)
 2. Recommend to approve the staff renewals for FY 2023-2024 (Back-up PER-2)
 3. Recommend approval of the personnel actions as listed in the attached. (Back-up PER-3)
- B. ROLL CALL
- Ms. Charlotte Gould – Yes
Mr. Mark Dooley -Yes
Ms. Edith Johnson – Yes
Ms. Ivelisse McBride- Yes
Ms. Nancy Bello- Yes

All were in favor and the motion carried

XVI. FACILITIES (None)

XVII. SCHOOL OPERATIONS

- A. Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to accept the Principal's reports.
1. Reports as presented by Dr. James.
- B. ROLL CALL
- Ms. Charlotte Gould – Yes
Mr. Mark Dooley -Yes
Ms. Edith Johnson – Yes
Ms. Ivelisse McBride- Yes
Ms. Nancy Bello- Yes

All were in favor and the motion carried

XVIII. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Mr. Mark Dooley and second by Ms. Ivelisse McBride to accept the Executive Director's reports.
- Reports as presented by Dr. Garcia and Mr. Matthew Ackiewicz.
Dr. Garcia went over the Educational Service Provide Evaluation Form
Vineland Public Charter School scored 133.5/140 which Exceeds Standards
Summer enrichment program will be combined with Millville Public Charter School as the HVAC project will done during the summer
Bridgeton 4th grade and Millville 4th grader will work together in the summer program
Dr. James is working on an outdoor classroom for next year.
Students are beginning State testing NJSLA
HR Coordinator Attend a Job Fair working on recruiting staff for next school year.
Preparation are being started for Renewal for next year

- B. ROLL CALL

Ms. Charlotte Gould – Yes
Mr. Mark Dooley -Yes
Ms. Edith Johnson – Yes
Ms. Ivelisse McBride- Yes
Ms. Nancy Bello- Yes

All were in favor and the motion carried

XIX. ADJOURNMENT

- A. Motion by Mr. Mark Dooley and second by Ms. Nancy Bello to adjourn the meeting at 6:33PM.
- B. Next Meeting is on June 20, 2023

C. ROLL CALL

Ms. Charlotte Gould – Yes
Mr. Mark Dooley -Yes
Ms. Edith Johnson – Yes
Ms. Ivelisse McBride- Yes
Ms. Nancy Bello- Yes

All were in favor and the motion carried

Respectfully submitted

Dennis Zakroff

Board Secretary/ Business Administrator