

**Bridgeton Public Charter School
Regular Board Meeting Minutes
March 19, 2019**

Convenes at 6:00 p.m. in the Community Room at 790 E. Commerce St., Bridgeton, NJ 08302

- I. CALLED TO ORDER
 - A. Call to Order by the Board President at 6:05 PM.
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
 - A. Public Notice of this Meeting was advertised in the South Jersey Times on July 1, 2018.
- III. PLEDGE OF ALLEGIANCE
 - A. Led by Esteban Garcia.
- IV. ROLL CALL
 - A. Angela Dooley - PRESENT
Adele Harris - PRESENT
Gary Moellers - PRESENT
Steve Thomas - PRESENT
 - B. Also Present:
 1. CCCSN - Executive Director - PRESENT
CCCSN - Deputy Director - PRESENT
Christina Murphy - Board Secretary - PRESENT
Dr. Shay Richardson, Assistant Business Administrator - PRESENT
Dr. James-Kemp – Principal - PRESENT
Charlotte Gould - Director, Fine Arts - PRESENT
Lisa Zuniga - Director, Human Resources - ABSENT
- V. PRESENTATION OF AWARDS
 - Perfect Attendance
 - Student of the Month
 - Rising Stars
- VI. EXECUTIVE SESSION – None
- VII. OPEN TO PUBLIC
- VIII. APPROVE MINUTES
 - A. Motion by Adele Harris and second by Steve Thomas to approve the Minutes of the Regular meeting held on February 19, 2019. (Backup M-1)
 - B. ROLL CALL
Angela Dooley - YES
Adele Harris - YES
Gary Moellers - YES
Steve Thomas – YES
Motion passed on a unanimous Roll Call vote.
- IX. OLD BUSINESS - None
- X. FINANCE

- A. Motion by Adele Harris and second by Gary Moellers to approve items #1 through #11 under Finance.
1. Recommend approval of line item transfers for the month of February 2019. (Backup L-1)
 2. Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying.(Backup materials L-2)
 3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2019. The Treasurer's Report and the Secretary's Reports are in agreement for the month of February 2019. (Backup L-3)
 4. Recommend approval of the bills as attached in the amount of \$107,202.70 for the period February 19, 2019 to March 10, 2019. (Backup L-4)
 5. Recommend approval of the following payrolls: (Backup L-5)
February 28, 2019 - \$30,644.67
March 15, 2019 - \$30,172.96
 6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 7. Recommend approval of the expense reclassification report for February 2019. (Backup L-6)
 8. Recommend the board accept approval, by County Superintendent of Schools, of the Special Education Medicaid Initiative (SEMI) for the 2019-2020 school year. (Backup L-7)
 9. Recommend approval of the 2019-2020 Preliminary Budget. (Backup L-8)
 10. Recommend approval to renew health benefits through Cumberland County Charter School Network at an increase of 3.02% for the 2019-2020 Contract Year. (Backup L-9)
 11. Recommend approval of the following attachments for BPCS's insurance renewal for Diploma Joint Insurance Fund (Backup L-10):
 - Appointment of a Fund Commissioner to the Diploma Joint Insurance Fund.
 - Resolution for renewal of membership.
 - Indemnity and trust renewal agreement.
- B. ROLL CALL
Angela Dooley - YES
Adele Harris - YES

Gary Moellers - YES
Steve Thomas – YES

Motion passed on a unanimous Roll Call vote.

XI. POLICY UPDATES

- A. Motion by Adele Harris and second by Gary Moellers to approve items #1 through #2 under Policy.
1. Recommend approval of policies in New Jersey Policy Alert No. 217, January 2019, for First Reading. (Backup POL-1)
 2. Recommend approval of Policy and Regulation 1642, Earned Sick Leave Law, for a First Reading. (Backup POL-2)

B. ROLL CALL

Angela Dooley - YES
Adele Harris - YES
Gary Moellers - YES
Steve Thomas – YES

Motion passed on a unanimous Roll Call vote.

XII. PERSONNEL

- A. Motion by Adele Harris and second by Steve Thomas to approve items #1 through #2 under Personnel.
1. Recommend approval of the staff list and salaries for the 2018-19 school year as attached. (Backup PER-1)
 2. Recommend approval of personnel actions listed in the attached.(Backup PER-2)

B. ROLL CALL

Angela Dooley - YES
Adele Harris - YES
Gary Moellers - YES
Steve Thomas – YES

Motion passed on a unanimous Roll Call vote.

XIII. FACILITIES - To be addressed under Executive Director's Report.

XIV. COMMUNITY - None at this time.

XV. SCHOOL OPERATIONS

- A. Motion by Adele Harris and second by Gary Moellers to approve items #1 through #5 under School Operations.
1. Recommend approval of the Principal's Report as presented. (Backup SO-1)
 2. Recommend approval of Field Trips for the current school year as per the attached. (Backup SO-2)
 3. Recommend approval of an amendment to the Charter to add the Cities of Millville and Vineland as Regions of Residency.
 4. Recommend approval to amend the 2018-2019 school year calendar to make five days (June 17-21, 2019) half days with early dismissal.
 5. Recommend to approve Southwest Council Program to provide informative workshops on the risks of using drugs and alcohol, while enhancing social and

personal competence skills, for the following dates (Backup SO-3):

March 12, 2019

March 19, 2019

March 26, 2019

April 2, 2019

April 9, 2019

April 16, 2019

April 30, 2019

C. ROLL CALL

Angela Dooley - YES

Adele Harris - YES

Gary Moellers - YES

Steve Thomas – YES

Motion passed on a unanimous Roll Call vote.

XVI. EXECUTIVE DIRECTOR'S REPORT

A. Motion by Adele Harris and second by Gary Moellers to approve item #1 under Executive Director's Report.

1. Report as presented by the CCCSN Representative.

- Letter for reconsideration filed with the State.
- Reconsideration filed with the State denied.
- Email to Sweeney for the Commissioner meeting.
- Data presentation.

B. ROLL CALL

Angela Dooley - YES

Adele Harris - YES

Gary Moellers - YES

Steve Thomas – YES

Motion passed on a unanimous Roll Call vote.

XVII. ADJOURNMENT

A. Motion by Adele Harris and second by Gary Moellers to adjourn the meeting at 7:15 PM.

B. Next Meeting April 16, 2019.

C. ALL IN FAVOR

Voice Vote – Four (4) AYES

Respectfully submitted,



Christina Murphy
School Business Administrator/Board Secretary