

**Bridgeton Public Charter School  
Regular Board Meeting  
November 15, 2022**

**6:00 p.m. in the Community Room at 790 E. Commerce Street Bridgeton, NJ 08302**

I. CALLED TO ORDER

A. Call to Order by the Board President 6:06 PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised in the South Jersey Times on and The Reminder on June 1, 2022.

III. PLEDGE OF ALLEGIANCE

A. Led by Mr. Dennis Zakroff \_\_\_\_\_

IV. ROLL CALL

A. Charlotte Gould, President -Present  
Mark Dooley, Vice President -Present  
Edith Johnson, Trustee -Present  
Ivelisse McBride, Trustee -Present

B. Also Present:

1. Matthew Ackiewicz, CEO -Present  
CCCSN Executive Director - Present  
CCCSN Deputy Director -Present  
Dennis Zakroff, Board Secretary/Business Administrator - Present  
Christina Murphy, Treasurer -Present  
Brian Caulford, Comptroller – Present  
Dr. Valerie James, Principal -Present

V. REVIEW OF AGENDA

A. Questions

VI. OPEN TO PUBLIC

1. The public may ask questions pertaining to agenda items only.

VII. ADJOURNMENT OF WORK SESSION

A. Motion by Ms. Edith Johnson and second by Ms. Ivelisse McBride to adjourn the work session at 6:08 PM.

B. ROLL CALL

Ms. Charlotte Gould – Yes  
Mr. Mark Dooley -Yes  
Ms. Edith Johnson- Yes  
Ms. Ivelisse McBride – Yes

All are in favor and the motion carried

VIII. CALLED TO ORDER

A. Regular meeting called to order by the Board President at 6:09 PM.

B. ROLL CALL

Ms. Charlotte Gould – Yes  
Mr. Mark Dooley -Yes  
Ms. Edith Johnson- Yes

Ms. Ivelisse McBride – Yes

All are in favor and the motion carried

IX. EXECUTIVE SESSION None

X. OPEN TO PUBLIC

XI. APPROVE MINUTES

A. Motion by Ms. Edith Johnson and second by Ms. Ivelisse McBride to approve the Minutes of the Regular meeting held on October 18, 2022.

B. ROLL CALL

Ms. Charlotte Gould – Yes

Mr. Mark Dooley -Yes

Ms. Edith Johnson- Yes

Ms. Ivelisse McBride – Yes

All are in favor and the motion carried

XII. OLD BUSINESS

XIII. FINANCE

A. Motion by Ms. Charlotte Gould and second by Ms. Edith Johnson to approve items 1 through 11 under Finance.

1. Recommend approval of line-item transfers for the Month of October 2022. (Backup L-1)
2. Recommend the approval of the Board Secretary's Reports in October. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2022. The Treasurer's Report and the Secretary's Reports are in agreement for the month of October 2022. (Backup L-3)
4. Recommend approval of the October bills as attached in the amount of \$248,979.97 (Back-up L-4)
5. Recommend approval of the following payrolls (Backup L-5):  
October 15, 2022 - \$59,628.32  
October 31, 2022 - \$62,452.64
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend to approve the expense reclassification report for October 2022. (Back-up L-6)
8. Recommend to approve the terms of engagement with Bowman and Company. (Back-up L-7)
9. Recommend to approve the proposal with Inspired Instruction in the amount of \$13,650 for Professional Development. (Back-up L-8)
10. Recommend to approve the proposal with CM3 in the amount of \$1,202 (Back-up L-9)
11. Recommend to approve the amendment of the 403(b) Retirement Plan (Back-up L-10)

B. ROLL CALL

Ms. Charlotte Gould – Yes

Mr. Mark Dooley -Yes  
Ms. Edith Johnson- Yes  
Ms. Ivelisse McBride – Yes

All are in favor and the motion carried

#### XIV. POLICY UPDATES (NONE)

#### XV. PERSONNEL

- A. Motion by Ms. Charlotte Gould and second by Ms. Edith Johnson to approve items 1 through 2 under Personnel.
1. Recommend approval of the staff list and salaries for the 2022-2023 school year as attached. (Back-up PER-1)
  2. Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2)
- B. ROLL CALL
- Ms. Charlotte Gould – Yes  
Mr. Mark Dooley -Yes  
Ms. Edith Johnson- Yes  
Ms. Ivelisse McBride – Yes

All are in favor and the motion carried

#### XVI. FACILITIES

#### XVII. SCHOOL OPERATIONS

- A. Motion by Ms. Edith Johnson and second by Ms. Charlotte Gould to accept the Principal's reports.
1. Reports as presented by Dr. James (Back-up SO-1)
  2. Addendum to Nurses Orders
- B. ROLL CALL
- Ms. Charlotte Gould – Yes  
Mr. Mark Dooley -Yes  
Ms. Edith Johnson- Yes  
Ms. Ivelisse McBride – Yes

All are in favor and the motion carried

#### XVIII. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Ms. Edith Johnson and second by Ms. Charlotte Gould to accept the Executive Director's reports.
1. Report as presented by Mr. Ackiewicz.  
County Superintendent visited the school for a walk through  
Gave positive feedback at county meeting  
School adopted a dairy cow  
Farm and table program teaching about food program
  2. Reporting on the School demographics (Back-up E-1)
- B. ROLL CALL
- Ms. Charlotte Gould – Yes  
Mr. Mark Dooley -Yes  
Ms. Edith Johnson- Yes

Ms. Ivelisse McBride – Yes

All are in favor and the motion carried

XIX. ADJOURNMENT

A. Motion by Me. Edith Johnson and second by Ms. Charlotte Gould to adjourn the meeting at 6:29 PM.

B. ROLL CALL

Ms. Charlotte Gould – Yes

Mr. Mark Dooley -Yes

Ms. Edith Johnson- Yes

Ms. Ivelisse McBride – Yes

All are in favor and the motion carried

C. Next Meeting is on December 20, 2022

Respectfully submitted,

Dennis Zakroff

Board Secretary/ Business Administrator