

**Bridgeton Public Charter School
Regular Board Meeting
December 16, 2024**

6:00 p.m. in the in the Community Room at 790 E Commerce St, Bridgeton NJ 08302

- I. CALLED TO ORDER
 - A. Call to Order by the Board President 6:00 PM
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
 - A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 24, 2024.
- III. PLEDGE OF ALLEGIANCE
 - A. Led by Mr. Dennis Zakroff
- IV. ROLL CALL
 - A. Charlotte Gould, President- Present
Norine Ortiz, Vice President- Absent
Edith Johnson, Trustee- Present
Mark Dooley, Trustee- Present
Ivelisse McBride, Trustee - Absent
 - B. Also Present:
 - 1. Matthew Ackiewicz, Superintendent -Present
CCCSN Executive Director - Present
CCCSN Deputy Director - Present
Dennis Zakroff, Board Secretary/Business Administrator – Present
Christina Murphy, Treasurer- Present
Joseph Keyek, Facilities Manager - Present
Edward Avena, Comptroller -Absent
Jennifer Hagan, HR Coordinator - Present
Dr. Valerie James, Principal -Present
- V. REVIEW OF AGENDA
 - A. Questions pertaining to agenda items only. No questions
- VI. OPEN TO PUBLIC
 - 1. The public may ask questions pertaining to agenda items only. No public present
- VII. EXECUTIVE SESSION- not required
- VIII. APPROVE MINUTES
 - A. Motion by Ms. Edith Johnson and second by Mr. Mark Dooley to approve the Minutes of the Regular session held on November 18, 2024.
 - B. ROLL CALL
Ms. Charlotte Gould – Yes
Ms. Edith Johnson- Yes
Mr. Mark Dooley- Yes

All were in favor and the motion carried.

IX. OLD BUSINESS

X. FINANCE

- A. Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to approve items 1 through 11 under Finance.
1. Recommend approval of line item transfers for the Month of November 2024. (Backup L-1)
 2. Recommend the approval of the Board Secretary's Reports in November. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
 3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2024. The Treasurer's Report and the Secretary's Reports are in agreement for the month of November 2024. (Backup L-3)
 4. Recommend approval of the November bills as attached in the amount of \$221,626.19 (Back-up L-4)
 5. Recommend approval of the following payrolls (Backup L-5):
November 15, 2024 - \$56,509.64
November 30, 2024 - \$56,956.39
 6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 7. Recommend to approve the expense reclassification report for November 2024. (Back-up L-6)
 8. Recommend to approve the invoice with TEC Elevator in the amount of \$39,714.14 for elevator repairs. (Back-up L-7)
 9. Recommend to approve the invoice with South Jersey Glass for glass replacement and removal in the amount of \$ 1,064.76. (Back-up L-8)
 10. Recommend to approve the proposal with D.D.S in the amount of \$5,000 for new roof coating system. (Back-up L-9)
 11. Recommend to approve the proposal of Eric Krise (Electrical Contractor) in the amount of 12,940.00 for electrical work around school. (Back-up L-10)
- B. ROLL CALL
Ms. Charlotte Gould – Yes
Ms. Edith Johnson- Yes
Mr. Mark Dooley- Yes

All were in favor and the motion carried.

XI. POLICY UPDATES (None)

XII. PERSONNEL

- A. Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to approve items 1 and 2 under Personnel.
 - 1. Recommend approval of the staff list and salaries for the 2024-2025 school year as attached. (Backup PER-1)
 - 2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)
- B. ROLL CALL
 - Ms. Charlotte Gould – Yes
 - Ms. Edith Johnson- Yes
 - Mr. Mark Dooley- Yes

All were in favor and the motion carried.

XIII. FACILITIES

- A. Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to approve item 1 under Facilities.
 - 1. Reports as presented by Mr. Joseph Keyek.
- B. ROLL CALL
 - Ms. Charlotte Gould – Yes
 - Ms. Edith Johnson- Yes
 - Mr. Mark Dooley- Yes

All were in favor and the motion carried.

XIV. SCHOOL OPERATIONS

- A. Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to accept the Principal's reports.
 - 1. Reports as presented by Dr. James
- B. ROLL CALL
 - Ms. Charlotte Gould – Yes
 - Ms. Edith Johnson- Yes
 - Mr. Mark Dooley- Yes

All were in favor and the motion carried.

XV. SUPERINTENDENTS REPORT

- A. Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to approve the Superintendent's Report.
 - 1. Reports as presented by Mr. Matthew Ackiewicz
 - Relayed important dates for programs coming up
 - The combined MPCS and VPCS Musical Finding Nemo had standing room only each night
 - Listed and spoke about the instructional leads of the district
 - Central Office and Administrative teams had meetings preparing for next school year.
 - Discussed the open positions
- B. ROLL CALL
 - Ms. Charlotte Gould – Yes
 - Ms. Edith Johnson- Yes
 - Mr. Mark Dooley- Yes

All were in favor and the motion carried.

XVI. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to accept the Executive Director's reports.
 - 1. Report as presented by Dr. Garcia.
Dr. Garcia asked about an update on the road project. And elevator.
Was happy to see the proposal to get the new sign electric power.
Wished Every One a Merry Christmas and Happy New Year and Happy Holidays
- B. ROLL CALL
Ms. Charlotte Gould – Yes
Ms. Edith Johnson- Yes
Mr. Mark Dooley- Yes

All were in favor and the motion carried.

XVII. ADJOURNMENT

- A. Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to adjourn the meeting at 6:23 PM
- B. Next Meeting is on January 27, 2025.
- C. ROLL CALL
Ms. Charlotte Gould – Yes
Ms. Edith Johnson- Yes
Mr. Mark Dooley- Yes

All were in favor and the motion carried.

Respectfully submitted

Dennis Zakroff

Board Secretary/ Business Administrator