

**Bridgeton Public Charter School  
Regular Board Meeting  
March 23, 2026**

**6:00 p.m. in the Convenes in the Community Room at 790 E Commerce St, Bridgeton NJ 08302**

I. CALLED TO ORDER

A. Call to Order by the Board Vice-President 6:05 PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 27, 2025.

III. PLEDGE OF ALLEGIANCE

A. Led by Mr. Dennis Zakroff

IV. ROLL CALL

A. Norine Ortiz, President-Absent  
Mark Dooley, Vice President-Present  
Edith Johnson, Trustee-Present  
Ivelisse McBride, Trustee-Absent  
Lizeth Ballesteros, Trustee-Present

B. Also Present:

1. Matthew Ackiewicz, Superintendent- Present  
CCCSN Executive Director-Absent  
CCCSN Deputy Director-Absent  
Dr. Valerie James, Chief Academic Officer-Present  
Dennis Zakroff, Board Secretary/Business Administrator-Present  
Christina Murphy, Treasurer -Present  
Joseph Keyek, Facilities Manager-Absent  
Jennifer Hagan, HR Coordinator-Present  
Thomas Ludwig, Principal-Present

V. REVIEW OF AGENDA

A. Questions – No questions

VI. OPEN TO PUBLIC

1. The public may ask questions pertaining to agenda items only. No public

VII. APPROVE MINUTES

A. Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to approve the Minutes of the Regular session held on February 23, 2026.

B. ROLL CALL

Mr. Mark Dooley- Yes  
Ms. Edith Johnson- Yes  
Ms. Lizeth Ballesteros- Yes

All were in favor and the motion carried

VIII. OLD BUSINESS None

IX. FINANCE

A. Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to approve items 1 through 10 under Finance.

1. Recommend approval of line item transfers for the Month of February 2026. (Backup L-1)
2. Recommend the approval of the Board Secretary's Reports in February. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2026. The Treasurer's Report and the Secretary's Reports are in agreement for the month of February 2026. (Backup L-3)
4. Recommend approval of the February bills as attached in the amount of \$219,036.35 (Back-up L-4)
5. Recommend approval of the following payrolls (Backup L-5):  
February 15, 2026 - \$65,420.97  
February 28, 2026 - \$65,991.08
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Back-up L-6)
7. Recommend to approve the estimate with Hera Environmental LLC in the amount of \$1,590. (Back-up L-7)
8. Recommend to approve quote with Committee for Children in the amount of \$6,078 for the 2026-27 school year. (Back-up L-8)
9. Recommend to approve the invoice from NJASBO in the amount of \$145. (Back-up L-9)
10. Recommend to accept and approve the Budget, Budget Narrative and Cash Flow Statement for the 2026-2027 school year. (Back-up L-10)

B. ROLL CALL

Mr. Mark Dooley- Yes  
Ms. Edith Johnson- Yes  
Ms. Lizeth Ballesteros- Yes

All were in favor and the motion carried

X. POLICY UPDATES No Updates

XI. PERSONNEL

A. Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to approve items 1 and 2 under Personnel.

1. Recommend approval of the staff list for the 2025-2026 school year as attached. (Backup PER-1)
2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)

B. ROLL CALL

Mr. Mark Dooley- Yes

Ms. Edith Johnson- Yes  
Ms. Lizeth Ballesteros- Yes

All were in favor and the motion carried

## XII. FACILITIES

A. Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to approve item 1 under Facilities.

1. Reports as presented by Mr. Matthew Ackiewicz

### B. ROLL CALL

Mr. Mark Dooley- Yes  
Ms. Edith Johnson- Yes  
Ms. Lizeth Ballesteros- Yes

All were in favor and the motion carried

## XIII. SCHOOL OPERATIONS

A. Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to accept the Principal's reports.

1. Reports as presented by Mr. Thomas Ludwig

### B. ROLL CALL

Mr. Mark Dooley- Yes  
Ms. Edith Johnson- Yes  
Ms. Lizeth Ballesteros- Yes

All were in favor and the motion carried

## XIV. SUPERINTENDENTS REPORT

A. Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to approve the Superintendent's Report.

Mr. Ackiewicz discussed working on the budgets, planning for next school and preparing for Spring Break. Dr. James discussed the NJSLA testing and testing window of April 27 through May 29, 2026

### B. ROLL CALL

Mr. Mark Dooley- Yes  
Ms. Edith Johnson- Yes  
Ms. Lizeth Ballesteros- Yes

All were in favor and the motion carried

## XV. EXECUTIVE DIRECTOR'S REPORT No Report

## XVI. ADJOURNMENT

A. Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to adjourn the meeting at 6:33 PM.

B. Next Meeting is on April 27, 2026.

### C. ROLL CALL

Mr. Mark Dooley- Yes  
Ms. Edith Johnson- Yes  
Ms. Lizeth Ballesteros- Yes

All were in favor and the motion carried

Respectfully submitted,

Dennis Zakroff

School Business Administrator/Board Secretary