

**Bridgton Public Charter School
Regular Board Meeting
March 18, 2024**

6:00 p.m. in the in the Community Room at 790 E Commerce St, Bridgeton NJ 08302

I. CALLED TO ORDER

A. Call to Order by the Board President 6:04 PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 1, 2023.

III. PLEDGE OF ALLEGIANCE

A. Led by Ms. Charlotte Gould

IV. ROLL CALL

A. Charlotte Gould, President- Present
Ivelisse McBride, Vice President- Present
Edith Johnson, Trustee- Present
Mark Dooley, Trustee- Present
Norine Ortiz, Trustee – Present

B. Also Present:

1. Matthew Ackiewicz, Superintendent- Present
CCCSN Executive Director- Present
CCCSN Deputy Director- Present
Dennis Zakroff, Board Secretary/Business Administrator- Present
Christina Murphy, Treasurer- Present
Joseph Keyek, Facilities Manager-Absent
Brian Caulford, Comptroller- Present
Jennifer Hagan, HR Coordinator- Present
Dr. Valerie James, Principal- Present

V. REVIEW OF AGENDA

A. Questions No Questions

VI. OPEN TO PUBLIC No Public

1. The public may ask questions pertaining to agenda items only.

VII. APPROVE MINUTES

A. Motion by Mr. Mark Dooley and second by Ms. Norine Ortiz to approve the Minutes of the Regular held on February 26, 2024.

B. ROLL CALL

Ms. Charlotte Gould- Yes
Ms. Ivelisse McBride- Yes
Ms. Edith Johnson- Yes
Mr. Mark Dooley- Yes
Ms. Norine Ortiz- Yes

All were in favor and the motion carried

VIII. OLD BUSINESS

IX. FINANCE

A. Motion by Mr. Mark Dooley and second by Ivelisse McBride to approve items 1 through 12 under Finance.

1. Recommend approval of line item transfers for the Month of February 2024. (Backup L-1)
2. Recommend the approval of the Board Secretary's Reports in February. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2024. The Treasurer's Report and the Secretary's Reports are in agreement for the month of February 2024. (Backup L-3)
4. Recommend approval of the December bills as attached in the amount of \$217,802.61 (Back-up L-4)
5. Recommend approval of the following payrolls (Backup L-5):
February 15, 2024 - \$56,569.55
February 29, 2024 - \$56,916.34
March 15, 2024 - \$51,292.56
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend to approve the expense reclassification report for January 2024. (Back-up L-6)
8. Recommend to approve the proposal with SignPros for Digital School sign in the amount of \$37,975. (Back-up L-7)
9. Recommend to approve the proposal with SignPros for school sign in the amount of \$3,250. (Back-up L-8)
10. Recommend to approve the purchase order from eyeclick in the amount of 9,679. (Back-up L-9)
11. Recommend to approve the QPA Certification for Dennis Zakroff in the amount of \$150. (Back-up L-10)
12. Recommend to approve the Budget and Budget Narrative and the Cash Flow for the 2024-2025 school year. (Back-up L-11)

B. ROLL CALL

Ms. Charlotte Gould- Yes
Ms. Ivelisse McBride- Yes
Ms. Edith Johnson- Yes
Mr. Mark Dooley- Yes
Ms. Norine Ortiz- Yes

All were in favor and the motion carried

X. POLICY UPDATES (NONE)

A. Motion by Mr. Mark Dooley and second by Ivelisse McBride to approve item 1 under Policy.

1. Second Reading and Adoption of Policy Alert #232
P 1140 Educational Equity Policies/Affirmative Action (M) (Revised)
P 1523 Comprehensive Equity Plan (M) (Revised)
P 1530 Equal Employment Opportunities (M) (Revised)
R 1530 Equal Employment Opportunity Complaint Procedure (M) (Revised)
P 1550 Equal Employment/Anti-Discrimination Practices (M) (Revised)

R 2200 Curriculum Content (M) (Revised)
P 2260 Equity in School and Classroom Practices (M) (Revised)
R 2260 Equity in School and Classroom Practices Complaint Procedure (M) (Revised)
P 2411 Guidance Counseling (M) (Revised)
P 3211 Code of Ethics (Revised)
R 5440 Honoring Student Achievement (Revised)
P 5570 Sportsmanship (Revised)
P 5750 Equitable Educational Opportunity (M) (Revised)
P 5755 Equity in Educational Programs and Services (M) (Abolished)
P 5841 Secret Societies (Revised)
P 5842 Equal Access of Student Organizations (Revised)
P & R 7610 Vandalism (Revised)
P 9323 Notification of Juvenile Offender Case Disposition (Revised)
P 2423 Bilingual Education (M) (Revised)
R 2423 Bilingual Education (M) (Revised)
P 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)
R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)

B. ROLL CALL

Ms. Charlotte Gould- Yes
Ms. Ivelisse McBride- Yes
Ms. Edith Johnson- Yes
Mr. Mark Dooley- Yes
Ms. Norine Ortiz- Yes

All were in favor and the motion carried

XI. PERSONNEL

A. Motion by Mr. Mark Dooley and second by Ivelisse McBride to approve items 1 and 2 under Personnel.

1. Recommend approval of the staff list and salaries for the 2023-2024 school year as attached. (Backup PER-1)
2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)

B. ROLL CALL

Ms. Charlotte Gould- Yes
Ms. Ivelisse McBride- Yes
Ms. Edith Johnson- Yes
Mr. Mark Dooley- Yes
Ms. Norine Ortiz- Yes

All were in favor and the motion carried

XII. FACILITIES

XIII. SCHOOL OPERATIONS

A. Motion by Mr. Mark Dooley and second by Ivelisse McBride to accept the Principal's reports.

1. Reports as presented by Dr. James.

B. ROLL CALL

Ms. Charlotte Gould- Yes
Ms. Ivelisse McBride-Yes
Ms. Edith Johnson-Yes
Mr. Mark Dooley- Yes
Ms. Norine Ortiz- Yes

All were in favor and the motion carried

XIV. SUPERINTENDENTS REPORT

- A. Motion by Mr. Mark Dooley and second by Ivelisse McBride to approve the Superintendent's Report.
1. Reports as presented by Mr. Matthew Ackiewicz. (S-1)
Working on the road approval plan with our attorney
Plan is for a new parking lots with lights and electricity for the new sign
Working on enrollment, retention and recruitment for new school year
Great job to Ms. Hagan for the professional development staff painting activity stress relief
- B. ROLL CALL
- Ms. Charlotte Gould- Yes
Ms. Ivelisse McBride-Yes
Ms. Edith Johnson-Yes
Mr. Mark Dooley- Yes
Ms. Norine Ortiz- Yes

All were in favor and the motion carried

XV. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Mr. Mark Dooley and second by Ivelisse McBride to accept the Executive Director's reports.
1. Report as presented by Dr. Garcia.
Complemented the Social media work with cute and happy students
Looking at the roof of the building for repairs
For future look towards adding Pre-K
- B. ROLL CALL
- Ms. Charlotte Gould- Yes
Ms. Ivelisse McBride-Yes
Ms. Edith Johnson-Yes
Mr. Mark Dooley- Yes
Ms. Norine Ortiz- Yes

All were in favor and the motion carried

XVI. ADJOURNMENT

- A. Motion by Mr. Mark Dooley and second by Ivelisse McBride to adjourn the meeting at 6:33 PM.
- B. ROLL CALL
- Ms. Charlotte Gould- Yes
Ms. Ivelisse McBride-Yes
Ms. Edith Johnson-Yes
Mr. Mark Dooley- Yes
Ms. Norine Ortiz- Yes

All were in favor and the motion carried

- C. Next Meeting is on April 15, 2024.

Respectfully submitted

Dennis Zakroff

Board Secretary/ Business Administrator