

Bridgeton Public Charter School

Regular Board Meeting

April 20, 2021

Convened at 6:00 pm in the Community Room at 790 E Commerce St., Bridgeton, NJ 08302

I. CALLED TO ORDER

A. Call to Order by the Board President 6:01 PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 17, 2020.

III. PLEDGE OF ALLEGIANCE

A. Led by Adele Harris

IV. ROLL CALL

A. Adele Harris, President – PRESENT (By Phone)
Edith Johnson, Vice President– PRESENT (By Phone)
Mark Dooley, Trustee – PRESENT (By Phone)
Ivelisse McBride, Trustee- ABSENT

B. Also Present:

1. CCCSN Executive Director – PRESENT (By Phone)
CCCSN Deputy Director – PRESENT (By Phone)
Christina Murphy, Business Administrator/Board Secretary – PRESENT (By Phone)
Mike McClintock, Assistant Business Administrator – ABSENT
Brian Caulford, Comptroller – PRESENT (By Phone)
Dr. Valerie James, Principal – PRESENT (By Phone)
Courtney Alvarez, Director of Human Resources – PRESENT (By Phone)
AnneMarie Lucchesi, Bookkeeper - ABSENT

V. REVIEW OF AGENDA

A. Questions

VI. OPEN TO PUBLIC

1. The public may ask questions pertaining to agenda items only.

VII. EXECUTIVE SESSION

1. Motion by Mark Dooley and second by Edith Johnson to enter into Executive session at 6:03 PM concerning Personnel Matters - Staff renewals for FY 2021-2022.
2. ROLL CALL
Adele Harris – Yes
Edith Johnson – Yes
Mark Dooley – Yes
Motion passed on an unanimous roll call vote.

VIII. OPEN TO PUBLIC - NONE

IX. APPROVE MINUTES

A. Motion by Mark Dooley and second by Edith Johnson to approve the Minutes of the Regular and Executive session meetings held on March 16, 2021.

B. ROLL CALL

Adele Harris – Yes
Edith Johnson – Yes
Mark Dooley – Yes

Motion passed on an unanimous roll call vote.

X. OLD BUSINESS - NONE

XI. FINANCE

A. Motion by Mark Dooley and second by Edith Johnson to approve items 1 through 20 under Finance.

1. Recommend approval of line item transfers for the Month of March 2021. (Backup L-1)
2. Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying.(Backup materials L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2021. The Treasurer's Report and the Secretary's Reports are in agreement for the month of March 2021.(Backup materials L-3)
4. Recommend approval of the bills as attached in the amount of \$156,064.74.
5. Recommend approval of the following payrolls (Backup L-5):
March 15, 2021 - \$41,878.08
March 31, 2021 - \$39,207.40
April 15, 2021 - \$38,196.79
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend to approve the expense reclassification report for March 2021. (Backup L-6)
8. To approve Tuition Reimbursement and PreApprovals for Stefanie Alvarez for \$4452 (\$2226 split between VPCS, MPCS, BPCS). (Back-up L-7)
9. To approve CARES budget transfers to reflect the following balances as attached. (Back-up L-8)
10. To approve Student Activity fundraiser with Double Good for popcorn sales. (Back-up L-9)
11. To accept ESSER II funds as attached. (Back-up L-10)
12. To approve proposal with ESS for fire inspection (Back-up L-11)
13. To approve new health insurance rates per plan with CCCSN and Southern Coastal HIF as attached. (Back-up L-12)
14. To approve agreement with ProAsys for Water treatment for FY2021-2022 as attached. (Back-up L-13)
15. To approve the renewal rates with CDK for the 2021-2022 School Year. (Back-up L-14)
16. To approve the proposal with Life Roofing in the amount of \$2,950, as attached. (Back-up L-15)
17. To approve the contact with New Life Landscaping and Contracting in the amount of \$5,250, as attached. (Back-up L-16)
18. To approve the estimate with Omni in th amount of \$1,500, as attached. (Back-up L-17)
19. To approve the proposal with Epic Environmental in the amount of \$770.00, as attached. (Back-up L-18)
20. Recommend approval to renew the consolidation agreement for food services with Millville Public Charter School and relinquish any independent arrangements with the New Jersey Department of Agriculture for 2021-2022

B. ROLL CALL

Adele Harris – Yes
Edith Johnson – Yes
Mark Dooley – Yes

Motion passed on an unanimous roll call vote.

XII. POLICY UPDATES (NONE)

XIII. PERSONNEL

A. Motion by Edith Johnson and second Mark Dooley to approve items 1 through 3 under Personnel.

1. Recommend approval of the staff list and salaries for the 2020-2021 school year as attached. (Backup PER-1)
2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)
3. Recommend approval to renew staff for the 2021-2022 school year as listed in the attached. (Backup PER-3)

B. ROLL CALL

Adele Harris – Yes
Edith Johnson – Yes
Mark Dooley – Yes

Motion passed on an unanimous roll call vote.

XIV. FACILITIES (NONE)

XV. SCHOOL OPERATIONS

A. Motion by Mark Dooley and second by Edith Johnson to accept the Principal's reports.

1. Reports as presented by Dr. James
2. To approve Terrance Robinson to participate in a case study with BPCS as a partner for his doctoral dissertation. (Back-up SO-2)
3. Recommend approval of the MEMORANDUM OF UNDERSTANDING BETWEEN THE CUMBERLAND COUNTY PROSECUTORS OFFICE & BRIDGETON PUBLIC CHARTER SCHOOL DISTRICT for participation in the Preventing School Violence Initiative. (Back-up SO-3)

B. ROLL CALL

Adele Harris – Yes
Edith Johnson – Yes
Mark Dooley – Yes

Motion passed on an unanimous roll call vote.

XVI. EXECUTIVE DIRECTOR'S REPORT

A. Motion by Mark Dooley and second by Edith Johnson to accept the Executive Director's reports.

1. Report as presented by Dr. Garcia.
A, Announcement of Dr. Garcia retirement and phase out and apt of Kim Garcia as CEO.

B. ROLL CALL

Adele Harris – Yes
Edith Johnson – Yes
Mark Dooley – Yes

Motion passed on an unanimous roll call vote.

XVII. ADJOURNMENT

A. Motion by Mark Dooley and second by Edith Johnson to adjourn the meeting at 6:45PM.

B. ALL IN FAVOR

C. Next Meeting is on May 18, 2021

Respectfully Submitted:

Christina Murphy
Business Administrator/Board Secretary