**Bridgeton Public Charter School  
Regular Board Meeting Minutes  
November 17, 2020  
Convened at 6:00 p.m. in the Community Room at 790 E Commerce St., Bridgeton, NJ 08302**

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| I. | CALLED TO ORDER | | |
|  | A. | Call to Order by the Board President AT 6:05 PM | |
| II. | STATEMENT FOR THE BOARD OF TRUSTEES MEETING | | |
|  | A. | Public Notice of this Meeting was advertised in the South Jersey Times on June 22, 2020 | |
| III. | PLEDGE OF ALLEGIANCE | | |
|  | A. | Led by Mr. Garcia | |
| IV. | ROLL CALL | | |
|  | A. | Adele Harris, President – PRESENT (By Phone) Edith Johnson, Vice-President – PRESENT (By Phone) Mark Dooley, Trustee – PRESENT (By Phone) Isis Sosa, Trustee - ABSENT Shanice Wilson, Trustee - ABSENT | |
|  | B. | Also Present: | |
|  |  | 1. | CCCSN Executive Director – PRESENT (By Phone)  CCCSN Deputy Director– PRESENT (By Phone) Christina Murphy, Business Administrator/Board Secretary– PRESENT (By Phone) Dr. Valerie James, Principal– PRESENT (By Phone)  Courtney Alvarez, Director of Human Resources– PRESENT (By Phone)  AnneMarie Lucchesi, Bookkeeper– PRESENT |
| V. | REVIEW OF AGENDA | | |
|  | A. | Questions - NONE | |
| VI. | OPEN TO PUBLIC | | |
|  |  | 1. | The public may ask questions pertaining to agenda items only. |
| VII. | EXECUTIVE SESSION - (None at this time) | | |
| VIII. | APPROVE MINUTES | | |
|  | A. | Motion by Edith Johnson and second by Mark Dooley to approve the Minutes of the Regular and Executive session meetings held on October 13, 2020. | |
|  | B. | ROLL CALL  Adele Harris, President – YES Edith Johnson, Vice-President – YES  Mark Dooley, Trustee – YES  **Motion passed on an unanimous Roll Call vote** | |
| IX. | OLD BUSINESS - NONE | | |
| X. | FINANCE | | |
|  | A. | Motion by Mark Dooley and second by Edith Johnson to approve items 1 through 14 under Finance. | |
|  |  | 1. | Recommend approval of line item transfers for the Month of October 2020. (Backup L-1) |
|  |  | 2. | Recommend the approval of THE Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying.(Backup materials L-2) |
|  |  | 3. | Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2020. The Treasurer's Report and the Secretary's Reports are in agreement for the month of October 2020.(Backup materials L-3) |
|  |  | 4. | Recommend approval of the bills for October 1, 2020 to October 31, 2020 as attached in the amount of $188,096.91. (Back-up L-4) |
|  |  | 5. | Recommend approval of the following payrolls (Backup L-5):  October 15, 2020 - $37,859.54 October 31,2020 - $37,528.29 |
|  |  | 6. | Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. |
|  |  | 7. | Recommend to approve the expense reclassification report for October 2020 in the amount of $287.50 (Back-up L-6) |
|  |  | 8. | Approve purchase of laptop computers from STS in the amount of $14762 to be charged to the CARES grant and Coronavirus Relief Fund. (Back-up L-7) |
|  |  | 9. | Approve the updated contract with Comcast to expand bandwidth at $1215.05/month. (Back-up L-8) |
|  |  | 10. | Approve purchase of Chromebooks from CDW for $2,599.87 to be charged to the CARES grant and Coronavirus Relief Fund. (Back-up L-9) |
|  |  | 11. | To approve BPCS share of tuition reimbursement request for Stefanie Alvarez (shared service Food Director from Vineland Public Charter School) for $1484. (Back-up L-10) |
|  |  | 12. | To recommend the approval of the service quote for Advanced Computer Solutions Group int he amount of $3,000. (Back-up L-11) |
|  |  | 13. | To approve the estimate for snow removal on an as needed basis if school equipment is non-operational (Back-up L-12) |
|  |  | 14. | To approve the contract with Acadience Data Management for DIBELS testing. (Back-up L-13) |
|  | B. | ROLL CALL  Adele Harris, President – YES Edith Johnson, Vice-President – YES  Mark Dooley, Trustee – YES  **Motion passed on an unanimous Roll Call vote** | |
| XI. | POLICY UPDATES | | |
|  | A. | Motion by Mark Dooley and second by Edith Johnson to approve items 1 and 2 under Policy. | |
|  |  | 1. | Recommend to approve and adopt Policy Alert #221, September 2020, for a Second Reading. (Back-up POL-1) |
|  |  | 2. | To approve update to school Recovery and Restart Plan, Appendix C: Critical Area of Operation #3 - Transportation, Social Distancing on Buses, Bulletpoint 4, to read "Students from the same family should sit together on the bus (maximum 3 per seat)". (Old language indicated 2 per seat) (Back-up POL-2) |
|  | B. | ROLL CALL  Adele Harris, President – YES Edith Johnson, Vice-President – YES  Mark Dooley, Trustee – YES  **Motion passed on an unanimous Roll Call vote** | |
| XII. | PERSONNEL | | |
|  | A. | Motion by Adele Harris and second by Mark Dooley to approve items 1 and 2 under Personnel. | |
|  |  | 1. | Recommend approval of the staff list and salaries for the 2020-2021 school year as attached. (Back-up PER-1) |
|  |  | 2. | Recommend the approval of the personnel actions as listed in the attached. (Back-up PER-2) |
|  | B. | ROLL CALL  Adele Harris, President – YES Edith Johnson, Vice-President – YES  Mark Dooley, Trustee – YES  **Motion passed on an unanimous Roll Call vote** | |
| XIII. | FACILITIES | | |
|  | A. | Motion to approve by Mark Dooley and second by Edith Johnson item 1 under Facilities | |
|  |  | 1. | To accept donation of 392 youth size masks from the NJ Department of Education. |
|  | B. | ROLL CALL  Adele Harris, President – YES Edith Johnson, Vice-President – YES  Mark Dooley, Trustee – YES  **Motion passed on an unanimous Roll Call vote** | |
| XIV. | SCHOOL OPERATIONS | | |
|  | A. | Motion by Mark Dooley and second by Edith Johnson to accept the Principal's reports. | |
|  |  | 1. | Recommend the approval of the Principals Report as presented by Dr. James (Back-up SO-1) |
|  | B. | ROLL CALL  Adele Harris, President – YES Edith Johnson, Vice-President – YES  Mark Dooley, Trustee – YES  **Motion passed on an unanimous Roll Call vote** | |
| XV. | EXECUTIVE DIRECTOR'S REPORT | | |
|  | A. | Motion by Mark Dooley and second by Adele Harris to accept the Executive Director's reports. | |
|  |  | 1. | Recommend approval of the report as presented by the CCCSN representative.  Enrollment numbers are climbing to 108  Thank you for the Veteran’s Day ceremony  New ABA to help with technology |
|  | B. | ROLL CALL  Adele Harris, President – YES Edith Johnson, Vice-President – YES  Mark Dooley, Trustee – YES  **Motion passed on an unanimous Roll Call vote** | |
| XVI. | ADJOURNMENT | | |
|  | A. | Motion by Mark Dooley and second by Edith Johnson to adjourn the meeting at 6:48 PM. | |
|  | B. | ALL IN FAVOR  **Voice Vote: Three (3) AYES** | |
|  | C. | Next Meeting December 15, 2020  Respectfully Submitted;  Christine Murphy  Business Administrator/Board Secretary | |