**Bridgeton Public Charter School  
Regular Board Meeting  
December 15, 2020  
Convened at 6:00 p.m. in the Community Room at E Commerce St., Bridgeton NJ, 08302**

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| I. | CALLED TO ORDER | | |
|  | A. | Call to Order by the Board President 6:03 PM | |
| II. | STATEMENT FOR THE BOARD OF TRUSTEES MEETING | | |
|  | A. | Public Notice of this Meeting was advertised in the South Jersey Times on June 22, 2020. | |
| III. | PLEDGE OF ALLEGIANCE | | |
|  | A. | Led by Mr. Garcia | |
| IV. | ROLL CALL | | |
|  | A. | Adele Harris, President – PRESENT – By Phone Edith Johnson, Vice-President- PRESENT – By Phone Mark Dooley, Trustee- PRESENT – By Phone Shanice Wilson, Trustee – ABSENT Isis Sosa, Trustee – ABSENT | |
|  | B. | Also Present: | |
|  |  | 1. | CCCSN Executive Director– PRESENT – By Phone CCCSN Deputy Director– PRESENT – By Phone Christina Murphy, Board Secretary/Business Administrator– PRESENT – By Phone Mike McClintock, Assistant Business Administrator– PRESENT – By Phone Brian Caulford, Comptroller– PRESENT Dr. Valerie James, Principal– PRESENT – By Phone Courtney Alvarez, Director of Human Resources– PRESENT – By Phone  AnneMarie Lucchesi, Bookkeeper – ABSENT |
| V. | REVIEW OF AGENDA | | |
|  | A. | Questions | |
| VI. | OPEN TO PUBLIC | | |
|  |  | 1. | The public may ask questions pertaining to agenda items only. |
| VII. | RECOMMENDATION FOR THE BOARD OF TRUSTEES | | |
|  | A. | Motion by Mark Dooley and second by Edith Johnson to accept Item 1. | |
|  |  | 1. | To approve the resignation of Board Member Isis Sosa, effective as of 12/9/2020. (Back-up E-1) |
|  | B. | ROLL CALL  Adele Harris, President – YES  Edith Johnson, Vice-President – YES  Mark Dooley, Trustee- PRESENT – YES  **Motion passed on an unanimous Roll Call Vote** | |
| VIII. | APPROVE MINUTES | | |
|  | A. | Motion by Edith Johnson and second by Mark Dooley to approve the Minutes of the Regular and Executive session meetings held on November 17, 2020. | |
|  | B. | ROLL CALL  Adele Harris, President – YES  Edith Johnson, Vice-President – YES  Mark Dooley, Trustee- PRESENT – YES  **Motion passed on an unanimous Roll Call Vote** | |
| IX. | OLD BUSINESS(None) | | |
| X. | FINANCE | | |
|  | A. | Motion by Mark Dooley and second by Edith Johnson to approve items 1 through 14 under Finance. | |
|  |  | 1. | Recommend approval of line item transfers for the Month of November 2020. (Backup L-1) |
|  |  | 2. | Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying.(Backup materials L-2) |
|  |  | 3. | Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2020. The Treasurer's Report and the Secretary's Reports are in agreement for the month of November 2020.(Backup materials L-3) |
|  |  | 4. | Recommend approval of the bills as attached in the amount of $185,480.70 |
|  |  | 5. | Recommend approval of the following payrolls (Backup L-5):  November 15, 2020 - $39,393.43 November 30, 2020 - $40,193.00 |
|  |  | 6. | Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. |
|  |  | 7. | Recommend to approve the expensive reclassification reports for November 2020. (Back-up L-6) |
|  |  | 8. | To accept additional CARES fund monies in the amount of $4983. (Back-up L-7) |
|  |  | 9. | To accept donation of $1000 from Association of American Educators for a Student Activity event to benefit students. |
|  |  | 10. | To approve the Board Resolution as presented in the attachment to update bank signatures. (Back-up L-8) |
|  |  | 11. | To approve the Facsimile Agreement as presented in the attachment to update bank signatures. (Back-up L-9) |
|  |  | 12. | To approve the contract with Epicenvironmental Services ELL for the 2020 RTK Survey Preparation. (Back-up L-10) |
|  |  | 13. | To approve the contract with Epicenvironmental Services ELL for the AHERA Compliance Services. (Back-up L-11) |
|  |  | 14. | To accept contract with Humana for Special Ed and additional services at the rates listed as attached. (Back-up L-12) |
|  | B. | ROLL CALL  Adele Harris, President – YES  Edith Johnson, Vice-President – YES  Mark Dooley, Trustee- PRESENT – YES  **Motion passed on an unanimous Roll Call Vote** | |
| XI. | POLICY UPDATES (None) | | |
| XII. | PERSONNEL | | |
|  | A. | Motion by Mark Dooley and second by Edith Johnson to approve items 1 through 2 under Personnel. | |
|  |  | 1. | Recommend approval of the staff list and salaries for the 2020-2021 school year as attached. (Backup PER-1) |
|  |  | 2. | Recommend the approval of the personnel actions as listed in the attached. (Back-up PER-2) |
|  | B. | ROLL CALL | |
| XIII. | FACILITIES (None) | | |
| XIV. | SCHOOL OPERATIONS | | |
|  | A. | Motion by Edith Johnson and second by Mark Dooley to accept the Principal's reports. | |
|  |  | 1. | Reports as presented by Dr Valerie James  October Investigation HIB (1 confirmed and 1 alleged) |
|  |  | 2. | That the Board of Trustees of the Bridgeton Public Charter School approves the following request for an amendment to its charter: Expansion of grade levels from our current K-4 configuration to include K to 5 elementary school effective December 1, 2020. |
|  | B. | ROLL CALL  Adele Harris, President – YES  Edith Johnson, Vice-President – YES  Mark Dooley, Trustee- PRESENT – YES  **Motion passed on an unanimous Roll Call Vote** | |
| XV. | EXECUTIVE DIRECTOR'S REPORT | | |
|  | A. | Motion by Mark Dooley and second by Edith Johnson to accept the Executive Director's reports. | |
|  |  | 1. | Report as presented by Dr. Garcia.  Charlotte Gould’s husband passed away  Easement situation revisited  Looking for Additional Board Member |
|  |  | 2. | To accept the School District Board Self Evaluation. (Back-up E-1) |
|  | B. | ROLL CALL  Adele Harris, President – YES  Edith Johnson, Vice-President – YES  Mark Dooley, Trustee- PRESENT – YES  **Motion passed on an unanimous Roll Call Vote** | |
| XVI. | ADJOURNMENT | | |
|  | A. | Motion by Mark Dooley and second by Edith Johnson to adjourn the meeting at 6:36 PM. | |
|  | B. | ALL IN FAVOR  **Voice Vote – Three (3) Ayes** | |
|  | C. | Next Meeting is January 19, 2020 | |

Respectfully Submitted;

Christina Murphy

Business Administrator/Board Secretary